



EMPLOYEE REFERRAL PROGRAM

FULL-TIME

- If applicant gets hired and works for a three-month period, the referring employee is eligible for \$500.
- If applicant works for an additional three-month period (total of six months), the referring employee is eligible for an additional \$500.

PART-TIME/ON-CALL/FULL-TIME SEASONAL

- If applicant gets hired as a part-time, on-call or full-time seasonal employee and completes the first three months of work (must be at least 250 hours of work), the referring employee is eligible for \$300.
- If applicant works for an additional three months (250 hours – a total of six months), the referring employee is eligible for an additional \$300.

NOTE:

- Referring employee must complete this form and bring it to the People and Culture office when the applicant applies.
- For any applicant, there can only be one referring employee: the first to submit the referral form.
- Both employee and applicant must be currently employed in order to receive their bonuses.
- Supervisors referring applicants for their own department are eligible provided they do not have input on the interviewing and hiring process and have no hiring authority.
- Department heads are not eligible.

I, _____ an employee of The Woodstock Resort Corporation am referring the following individual _____, who is applying for employment today.

I understand that eligibility for an employee referral incentive payment requires that I am present at the time of application.

Employee Signature

Date

Please Print Name

People and Culture Representative

Date

Please note: This program is subject to change or cancellation.